



UDPDA District Conceptual Plan Q&A

As of February 5, 2024

Questions via Email

Question: Please clarify any additional expectations on the level of public engagement and/or process in this effort.

Answer: The UD Board and Committee structure acts as a comprehensive form of public engagement regarding economic development within the District. Beyond the presentations described in the RFQ Scope of Services, one additional expectation would include a presentation for feedback to identified Spokane Tribal members, upon whose indigenous lands the UD sits.

Question: Based on the schedule (see Section 2 Scope of Services), are there any major milestones driving the overall schedule?

Answer: The UD plans to submit an application for a Federal EPA grant in late May 2024. We see initial concept work helping to inform the scope of this grant application. We are planning to exhibit the design work from this scope at a public exhibition within the District in December 2024.

Question: What is your definition of a “conceptual” plan?

Answer: Please see Section 1.2 Introduction for definitions and descriptions of the “conceptual” plan.

Question: Can we use our sub-consultant’s experience for the Management Proposal Item B or does this need to be the experience of the primary firm?

Answer: Yes, but please identify as such.

Question: For the Management Proposal Item C, should we include statements for our sub-consultants about contracts terminated for default?

Answer: Yes.

Question: Is a final report expected?

Answer: Section 2.1 of the RFQ defines the scope of services

Question: Does this pursuit preclude us from future work in the district related to future architectural and open space built work?

Answer: No, participating in this RFQ does not preclude you from future work in the District.

Question: Are you anticipating in-person or virtual interviews, and if so, have dates been reserved for this effort?

Answer: The Evaluation Committee will determine if interviews are needed after they review the proposals. We will make every effort to give folks as much advance notice as possible.



Question: Exhibit 1 Terms and Conditions, clause 3, calls for the imposition of Liquidated Damages in the amount specified in the Contract for every calendar day the Service remains uncompleted.” Is the UDPDA willing to remove Liquidated Damages from the Terms and Conditions?

Answer: After consulting with our legal counsel, we will waive #3 in the Terms and Conditions document. Liquidated Damages will not apply to the Contract.

Question: Is there a page limit?

Answer: There is no overall page limit, but any included resumes should not exceed two pages.

Question: How broad is the distribution for the RFQ?

Answer: The RFQ invitation was sent to approximately 15 firms/individuals with some folks sharing the opportunity with others.

Questions from January 16, Zoom Information Session

[Zoom recording link](#) and scroll to 1:07 timecode. [PowerPoint Deck](#).

Question: What is the anticipated level of engagement for the project? Will it include tribal liaisons?

- Answer: As we hope to pursue grant (EPA) funding for some of this work, the project will necessitate further community engagement. We also hope to pull in Warren Seyler and Monica Tonasket (Spokane Tribe of Indians) for input. In addition to presentations to UD committees and our board, we envision engagement with City of Spokane staff and their Integrated Capital Management team.

Question: Do you have funding for the project?

Answer: Yes, we have up to \$200,000 (TIF funds) in our 2024 budget set aside for this project. As a separate scope that this work will inform, we are in conversations with our local university partners to pursue funding for an urban ecological development tool to track progress on the district's vision and baseline measurements.

Question: Do you anticipate any zoning changes as a result of this work and if so, is the City prepared?

- Answer: Yes, we meet regularly with City Planning staff and we have approved funding for a separate scope of work/RFQ to conduct a code audit and look to create development incentives that support the goals of the district regarding nature-positive principles and a net zero+ urban district.