

University District Public Development Authority  
Board of Directors Meeting Minutes  
March 1, 2016  
McKinstry Station, 850 E. Spokane Falls Blvd., Roundhouse Rooms 1&2

**Call to Order:**

Karl Otterstrom, Chair, called the meeting to order at 2:02pm.

**Board Members Present:**

Catherine Brazil, Bruce Butterworth, Chancellor Lisa Brown, Dr. Mary Cullinan, Kent Hull, Taudd Hume, Dr. Christine Johnson, Tom Johnson, Mike Livingston, Mariah McKay, Karl Otterstrom, Kim Pearman-Gillman, Council President Ben Stuckart, Steve Trabun, Kim Zentz

**Board Members Absent:**

Barry Baker, Mayor David Condon, Dr. Thayne McCulloh, Mark Richard, Dr. Beck Taylor, Robin Toth

**Other Participants:**

Andrew Worlock (City)

**Staff:**

Mark Robert Mansfield, Alden Lee Jones, Sherri Vernon

**Administration:**

Karl Otterstrom welcomed the Board and proceeded with roll call.

- Karl Otterstrom asked the Board to review the December 2015 minutes. Mike Livingston motioned to approve the minutes and Tom Johnson seconded the motion. No further discussion. Motion passed unanimously.
- Karl Otterstrom asked the Board to review the financial statement. Tom Johnson motioned to approve the financials as presented and Kim Zentz seconded the motion. No further discussion. Motion passed unanimously.
- Resolution for 2016 meeting dates was tabled for the next UDPDA meeting.
- Mark Mansfield noted that the bylaws are being reviewed to clarify the differences between the UDPDA and UDDA. They will be brought back to the Board for review and approval.
- Open Public Meetings Act – as a PDA board, it is essential that all board members participate in the online training. Responses to the question will be researched and a link to the online training will be forwarded to the Board.

**UDPDA/UDRA Interlocal Agreement and Funding Update:**

Kim Pearman-Gillman, Council President Stuckart and Mark Mansfield, updated the Board on the process they and the City are going through in setting up the UDRA for the first time. Kim Pearman-Gillman noted that she is working on a business plan as part of the process. Once this is complete, it will provide the template for other PDAs to follow. Kim Pearman-Gillman addressed the requirement to fund a third party assessment of the UDRA pro forma assumptions. Karl Otterstrom commented that good things are happening and that new processes always take time to be set up properly.

**Adjourn:** Meeting adjourned at 2:21pm.



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Mike Livingston, Secretary

7/15/16

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Date