



## University District Public Development Authority (UDPDA)

### Board of Directors Meeting Minutes

Tuesday, December 6, 2016 – 2:00pm-2:55pm

McKinstry Station, 850 E. Spokane Falls Blvd., Roundhouse Rooms 1&2

**Board Members Present:** Barry Baker, Catherine Brazil, Chancellor Lisa Brown, Dr. Mary Cullinan, Kent Hull, Taud Hume (non-voting), Dr. Christine Johnson, Tom Johnson, Mariah McKay, Karl Otterstrom, Kim Pearman-Gillman, Mark Richard, Council President Ben Stuckart, Beck Taylor, Steve Trabun, Kim Zentz

**Board Members Absent:** Bruce Butterworth, Mayor David Condon, Dr. Thayne McCulloh, Todd Mielke

**Other Participants Present:** Bob Eggart (WSU), Andrew Worlock (City)

**Staff Present:** Alden Jones, Mark Mansfield

#### Call to Order:

Otterstrom called the meeting to order at 2:05pm, confirmed the presence of 16 board members thus fulfilling the necessary two thirds majority (of 21 directors) required to elect new directors.

- a) Otterstrom asked the Board to review the November 1 UDPDA board meeting minutes. **MOTION to approve the minutes as presented** (Trabun); seconded (T. Johnson) and passed unanimously.
- b) Otterstrom asked the Board to review the UDPDA financials as of October 31, 2016. **MOTION to approve the financials as presented** (T. Johnson); seconded (Hull) and passed unanimously.

#### Nominating Committee

The 2017 Nominating Committee was appointed by the Executive Committee and consists of: Mayor David Condon (per bylaws), Council President Ben Stuckart (per bylaws), Kim Pearman-Gillman (committee chair), Dr. Thayne McCulloh, and Dr. Christine Johnson. The committee met on November 30 to select four new directors and draft the 2017 slate of officers. Their recommendations to the board follow:

##### **At large (term January 1, 2017-December 31, 2019; two new board seats)**

- Elaine Couture, Providence Health & Services
- Lou Gust, Itron

##### **Large Business/Property Owner (term January 1, 2017-December 31, 2018; to fill seat vacated by Steve Trabun)**

- Latisha Hill, Avista Development

##### **Real Estate (term January 1, 2017-December 31, 2017; to fill seat vacated by Mike Livingston)**

- Tom Quigley, Kiemle & Hagood Co.

Prior to taking action on new members, committee chair Pearman-Gillman discussed the qualifications of the 13 applicants (the list of applicants will also be sent to the board). She noted that all the candidates were exceptionally well-qualified and that those not selected will be invited to engage through other channels such as an advisory or advocacy work group. Director McKay volunteered to help facilitate such a group. The Board also discussed the importance of active participation for all members (new and existing) and asked staff to revisit a previous request to more formally document expectations for service. Otterstrom then asked the Board to act on the four proposed new members. **MOTION to approve the four new board members as presented and for the terms and positions described** (Zentz); seconded (Stuckart) and passed unanimously.

Prior to acting on filling the vacant secretary and vice chair officer positions, director Richard respectfully requested that the Nominating Committee reconvene to consider additional options. Otterstrom asked for a **MOTION to delay the confirmation of the proposed vice chair and secretary officer positions** (Hull), seconded (Richard); voting nay (Taylor, Pearman-Gillman and C. Johnson); and abstaining (Trabun); motion passed.

**University District Revitalization Area (UDRA) Business Plan**

Otterstrom presented slides detailing the relevant milestones leading up to the proposed UDRA Business Plan; as well as the scope of the plan, the investment strategies, the proposed procedures and the City's accompanying Interlocal Agreement which will establish a partnership to allocate UDRA investments. Otterstrom also discussed a proposed draft amendment to the Interlocal Agreement that would outline authorizations for disbursements consistent with the UDRA Business Plan and UDPDA requests.

**MOTION to approve UDRA Business Plan as presented, subject to minor edits as necessary** (Zentz); seconded (Stuckart) and passed unanimously. Director McKay pointed out the need to review page 17 current board list and page 19 regarding the allocation of administrative expenses apropos inflation.

**MOTION to authorize the Chairman of the Board to negotiate the final terms and execute Amendment No 1 of the Interlocal Agreement between the City of Spokane and the University District Public Development Authority regarding the expenditure of UDRA funds** (Richard); seconded (Stuckart) and passed unanimously. Director Brazil pointed out the need to update address.

**Adjourn:** Meeting adjourned at 2:55pm.



\_\_\_\_\_  
Karl Otterstrom, board chair

1/12/17  
\_\_\_\_\_  
Date