



UNIVERSITY DISTRICT

University District Public Development Authority (UDPDA) Meeting Minutes Wednesday, March 3, 2021– 3:17 PM – 3:23 PM via Zoom

Board Members Present: Council President Breean Beggs, Lars Gilberts, Commissioner Mary Kuney, Lindsey Myhre, Katy Sheehan, Paul Warfield

Board Members Absent: Bill Bouten

Others Present: Chris Green (City), Taud Hume (legal counsel), Alden Jones, and various UDDA board members and/or proxies joined for part or all of the session

Call to Order and Administrative Actions

Myhre called the meeting to order at 3:17 PM and asked the board to review the draft February 3, 2021, UDPDA board meeting minutes, and the UDPDA financials as of January 31, 2021. **MOTION to approve the consent agenda with minutes and financials** (Beggs), seconded (Warfield), and passed unanimously.

Development Committee (DC) Update

- Gilberts (filling in for Murphy) shared the Committee's 2021 Work Plan. He mentioned parking specifically and noted that two partners are open to exploring locations for structured parking. Gilberts will provide further updates at the May meeting.
- The City breaks ground on Sprague Phase 2b on April 12.
- The Boxcar development on the South Landing is making significant progress and the UDPDA is grateful to Project PDX and other "early" developers such as River and Brown Investments LLC (204 W Main), McKinstry (Health Peninsula, 840 E Spokane Falls Blvd), and Sagamore Spokane LLC (The District on MLK Jr. Way).
- Riverside Avenue alongside Boxcar currently is a dirt road and plans are underway to pave in conjunction with Sprague Phase 2b work.


Strategic Planning and 2021 Goals

Myhre reminded the group that they approved UDPDA board roles and responsibilities and core values at recent meetings. From there, the UDDA EC developed a proposed Strategic Plan for the next 3-5 years. At today's UDDA board meeting, the group approved a 2021 Strategic Plan with the following (five) key initiatives: Parking, Financial Stability, Placemaking, Creation and Talent, and Business Growth. Myhre said the next step is a "scorecard" that will reflect timing and assignments based on the initiatives and goals. The UDPDA board will be asked for input on key projects by the September board meeting.

Myhre asked for public comment and hearing none adjourned the meeting at 3:23 PM.



Lars Gilberts, Secretary



Date




University District Public Development Authority (UDPDA) Voucher Certification – January 2021 Close

Per the Office of the Washington State Auditor and the BARS Voucher Certification and Approval Process set forth here

https://www.sao.wa.gov/bars_cash/accounting/expenditures/voucher-certification-and-approval/, I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the (city/county/district), and that I am authorized to authenticate and certify to said claim.

The following voucher/warrants/electronic payments were approved for payment and cleared the UDPDA bank account:

Date	Voucher Warrant #	Description	Amount
1/5/21	Xfer	Annual credit card fee	\$5.00
1/25/21	1065	Travelers Insurance – public official bond renewal for Lindsey Myhre	\$175.00
1/26/21	Xfer	UDDA for Services Agreement – Jan and Feb 2021	\$25,250.00
1/26/21	Xfer	Transfer from checking to MM account	\$232,432.00


Lars Gilberts, CEO, UDDA and UDPDA board secretary

2/13/21
Date